



HAMILTON TOWNSHIP

HAMILTON TOWNSHIP ADMINISTRATION

Darryl Cordrey – Board Chair
Joe Rozzi – Trustee
Mark Sousa – Trustee
Kurt Weber - Fiscal Officer

7780 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-8520
Fax: (513) 683-4325

Township Administrator
Brent Centers
(513) 239-2372

Finance Coordinator
Ellen Horman
Phone: (513) 239-2377

Human Resources
Kellie Krieger
Phone: (513) 239-2461

Economic Development and Zoning
Alex Kraemer
Phone: (513) 683-8520

Public Works
Kenny Hickey – Director
Phone: (513) 683-5360

Police Department
Scott Hughes – Police Chief

7780 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-0538

Fire and Emergency Services
Brian Reese – Fire Chief

Maineville, Ohio 45039
Phone: (513) 683-1622
(513) 899-1967

TRUSTEE MEETING AGENDA 1/6/2021

6:30 PM

- Roll Call
- Pledge of Allegiance

New Business

- Motion: Elect Chair of Board of Trustees
- Motion: Elect Vice Chair of Board of Trustees
- Approve of the Clerk’s Journal and Accept the tapes as the Official Minutes of the December 16, 2020 Township Trustee Meeting
- Bills before the Board

Public Comments

Human Resources

- Roster Update
- Vacation Carryover Request
- Cemetery Deed

New Business

- Motion: Enter into contract with the subdivisions of: Miami Bluffs, Providence, and Eagle’s Pointe at Providence for snow and ice removal services
- Motion: Large Purchase Order (Public Works)
- Resolution 21-0106: Setting meeting dates and times
- Resolution 20-0106A: Authorizing the semi-annual blanket certificates and establishing financial policies for approval of purchase orders
- Resolution 21-0106B: Authorizing Fiscal Officer to process re-appropriations and distribute payments
- Resolution 21-0106C: Authorizing the disbursement of checks for payroll and payroll related withholdings and expenses
- Resolution 21-0106D: Transfer of funds from General Fund and Police Fund into Building Bond Fund
- Resolution 21-0106E: Transfer of funds from Fire and EMS Levy Fund into Fire Station 76 Capital Project Fund
- Resolution 21-0106F: Enter into contract with the Ohio Township Association’s Coalition of Large Ohio Urban Townships (CLOUT)

Fiscal Officer’s Report

Administrator’s Report

Trustee Comments

(continued on back of page)

Executive Session

- In reference to O.R.C. 121.22 (G) (1) and (4)
 - (1) To consider the employment or compensation of a public employee or official.

New Business

- Motion: Non-Labor Union employee annual salary adjustments

Adjournment

The agenda is to give an idea of the various discussions before the Board. The time and order of Agenda items is subject to change in order to maintain efficiency and timeliness of the meetings. Citizens may address the Board under the Public Comment section of the agenda.

The following guidelines protect your rights as well as those of others:

1. *Speakers must state their name and full address for the record.*
2. *The Board Chair will recognize each speaker, and only one person may speak at a time.*
3. *Speakers will address any and all comments to the Board of Trustees and Fiscal Officer. The Board may request further information from staff at their discretion.*
4. *Anyone who willfully disrupts a Board meeting may be barred from speaking further, or may be removed from the meeting and detained by officers of the Hamilton Township Police Department. (ORC 505.09; ORC 2917.12)*

LEGISLATIVE COVER MEMORANDUM

Introduction: January 6, 2021

Effective Date: Immediately upon a majority vote

Agenda Item: **Motion**
To appoint Mr. _____ as Chairperson of the Hamilton Township Board of Trustees for the calendar year 2021.

Submitted By: Board of Trustees

Scope / Description:

Budget Impact: \$0

**Vote Required
for Passage:** 2 of 3

LEGISLATIVE COVER MEMORANDUM

Introduction: January 6, 2021

Effective Date: Immediately upon a majority vote

Agenda Item: **Motion**
To appoint Mr. _____ as Vice Chairperson of the Hamilton Township Board of Trustees for the calendar year 2021.

Submitted By: Board of Trustees

Scope / Description:

Budget Impact: \$0

**Vote Required
for Passage:** 2 of 3

Hamilton Township Trustees Meeting

December 16, 2020

Trustee Board Chairman, Darryl Cordrey, called the meeting to order at 1:00 pm. Mr. Cordrey, Mr. Rozzi, and Mr. Sousa were present.

The *Pledge of Allegiance* was recited by all.

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve of the clerk's journal and accept the tapes as the Official Meeting Minutes of the December 2, 2020 Trustee Meeting.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

Motion made by Mr. Cordrey with a second by Mr. Rozzi to approve the bills as presented to the Board this evening.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

Public Comments

Mr. Cordrey opened the floor to public comments at 1:02 pm.

Ms. Katherine Rose submitted feedback on the future Hamilton Township Comprehensive Plan in reference to commercial properties on State Route 48.

Mr. Cordrey closed the floor to public comments at 1:04 pm.

New Business

-Motion: To recommend approval of the Proposed Hamilton Township 2020 Comprehensive Plan to the Warren County Regional Planning Commission

This Comprehensive Plan has been through a rigorous two year process involving community stakeholders, public work sessions, and an open house for residents to give their input on the Plan. After further revisions, the Township is ready to have the Warren County Regional

Planning Commission take up the Comprehensive Plan to give a formal recommendation to the Board of Trustees.

Mr. Cordrey made a motion with a second from Mr. Rozzi to recommend approval of the Proposed Hamilton Township 2020 Comprehensive Plan.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

-Motion: To appoint Randy Kuvin to the Hamilton Township Zoning Commission for a 5 year term beginning January 1, 2021 and expiring December 31, 2025.

The Staff recommendation to appoint Randy Kuvin to the Zoning Commission is based on an interview process with the Township Administrator, Human Resources Manager, and Director of Economic Development and Zoning. Mr. Kuvin ranked highest amongst all other Applicants.

Mr. Sousa thinks that this appointment will add a lot of value to the Board.

Mr. Cordrey made a motion with a second from Mr. Rozzi to make the above mentioned Zoning Commission appointment.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Yes

-Motion: To appoint Mark Wernery to the Hamilton Township Board of Zoning Appeals for a 5 year long term beginning January 1, 2021 and expiring December 31, 2025.

The staff recommendation to appoint Mark Wernery to the Board of Zoning Appeals is based on an interview process with the Township Administrator, Human Resources Manager, and Director of Economic Development and Zoning. Mr. Wernery ranked highest amongst all other Applicants.

Mr. Wernery currently serves as the BZA Alternate.

Mr. Cordrey made a motion with a second from Mr. Rozzi to make the above mentioned Board of Zoning Appeals Appointment.

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes

-Motion: To appoint Holly Roush to the Alternate position of the Hamilton Township Board of Zoning Appeals beginning January 1, 2021.

The staff recommendation to appoint Holly Roush to the Alternate position of the Board of Zoning Appeals is based on an interview process with the Township Administrator, Human Resources Manager, and Director of Economic Development and Zoning.

Mr. Cordrey made a motion with a second from Mr. Rozzi to make the above mentioned Board of Zoning Appeals Appointment.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

-Resolution 20-1216: A Resolution authorizing and approving an increase in Township appropriations in the Coronavirus Relief Act (CARES Act) Fund to reconcile budgets for calendar year 2020.

This is a Resolution is for the interest of the Coronavirus Relief Act (CARES Act) Fund Line item 2272, *Other Expenses* in the amount of \$702.07 for a total amount of \$1,310,866.39.

Mr. Cordrey made a motion with a second from Mr. Rozzi to approve Resolution 20-1216.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Mark Sousa	Yes

Fiscal Officer's Report

Mr. Weber stated that this is the financial report for November. We are 92% thru the year. We have received 108% of our anticipated revenue. We have spent 76% of our budget. Our budget appropriations are almost \$14.9 million and we have spent approximately \$11.4 million. We currently have an overall cash balance of a little over \$14.1 million.

Mr. Cordrey questioned if property taxes have been impacted at all.

Mr. Weber explained that they have not really been a problem for us.

Administrator's Report

Mr. Hickey explained that Chief Reese is working with One Stop Signs for the new Fire Station sign at the front of their station.

Chief Reese also gave a brief update on the Assistant Fire Chief position. The process began with 5 candidates that were assessed through Agenbroad and Associates. After that 3 candidates moved on to the panel interviews with the Department Heads. Two of those candidates are up for consideration but Chief Reese is not ready to make an announcement yet. There are a few final details to get through before the individual will come in to meet the Trustees.

Mr. Hickey stated that we are staying on track with the CARES Act funding and getting everything scheduled.

Lastly, we want to wish everyone in Hamilton Township a Merry Christmas and Happy Holidays!

Trustee Comments

Mr. Rozzi wished staff and residents a safe and Happy Holidays.

Mr. Sousa thanked all that applied and pursued one of the Zoning positions. He echoed Mr. Rozzi's sentiments to enjoy the Holidays with family and friends and stay safe.

Mr. Cordrey thanked his fellow Board members for the support provided throughout 2020. He also thanked the Staff for work done throughout 2020. He believes that the Township is moving in the right direction despite the challenges that arose during this year. Lastly, he wished everyone a Merry Christmas and a Happy New year.

Adjournment

With no further business to discuss, Mr. Cordrey made a motion with a second from Mr. Rozzi to adjourn at 1:20 pm.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

LEGISLATIVE COVER MEMORANDUM

Introduction: January 6, 2021

Effective Date: Next available date

Agenda Item: **Motion**
To enter into contract with Miami Bluffs subdivision, Providence subdivision, and Eagle's Pointe at Providence subdivision for snow and ice removal services.

Submitted By: Kenny Hickey

Scope / Description: The *Miami Bluffs, Providence, and Eagle's Pointe at Providence* subdivisions are required to perform snow and ice removal service and have requested to contract with Hamilton Township to provide those services.

Budget Impact: Each subdivision will pay Hamilton Township \$150 per hour with a minimum of 1 hour per call-out.

Vote Required for Passage: 2 of 3



**HAMILTON
TOWNSHIP**

AGREEMENT FOR SNOW AND ICE REMOVAL FOR UNACCEPTED STREETS

I. PARTIES

THE PARTIES TO THIS AGREEMENT ARE THE BOARD OF TOWNSHIP TRUSTEES (Township) and Fischer Homes, (the Developer), the DEVELOPER OF Providence SUBDIVISION, (the Subdivision).

Please include the PHASE and STREET Names: Quellin Blvd, Canterwood Ct, Berringer Ct., Huntwick Lane

II. PURPOSE

The purpose of this agreement is to make provision for the removal of snow and ice from the streets as are shown upon the record plat of the Subdivision prior to the time of the acceptance of such streets by the County as part of the County or Township road system if the Developer for whatever reason, does not want to remove the snow and ice in a timely manner from said streets.

III. AUTHORIZATION

Developer does hereby grant permission to the Township, as may be appropriate, to enter into the Subdivision as may be necessary to perform such snow and ice removal upon all streets shown upon the plat of such subdivision and dedicated as public streets.

IV. REIMBURSEMENT OF COST OF SNOW AND ICE REMOVAL

The Township performing ice and snow removal from the aforesaid streets shall invoice the developer for the actual cost of such snow and ice removal. The Developer shall pay such invoice within thirty (30) days of the date of the same by check made payable to Hamilton Township.

As used herein, "actual cost" means any costs incurred due to the use of employees, materials and equipment. Costs incurred due to the use of employees shall include wages, fringe benefits and employer PERS contributions. Costs incurred due to the use of materials shall be the costs incurred by Hamilton Township in purchasing such materials and based upon quantity of materials used. Costs incurred due to the use of equipment shall be based upon the standard rental rates within the community for the equipment used.

V. HOLD HARMLESS; INDEMNIFICATION; DEFENSE

The Developer does hereby agree to defend, indemnify and hold the County or Township performing the snow and ice removal harmless from any and all such claims, suits, actions, injuries, damages, liabilities, costs, expenses, and attorneys fees which may be occasioned by the County or Township performing the snow and ice removal within the aforesaid mentioned subdivision.

VI. DETERMINATION OF NECESSITY AND PRIORITY OF SNOW AND ICE REMOVAL

The County, or Township responsible for snow and ice removal within the Subdivision shall determine in its sole discretion the necessity of performing snow and ice removal within the Subdivision and the priority of performing snow and ice removal within the Subdivision.

VII. NO COMMON LAW ACCEPTANCE

The performance of snow and ice removal within the Subdivision by the County or Township, as may be applicable, is not intended nor should the performance of such snow and ice removal be construed as an act indicating the acceptance of the streets within the Subdivision as a part of the County or Township road system and that such acceptance may only occur by formal resolution adopted by the County.

VIII. MODIFICATION; BINDING EFFECT; ENTIRE AGREEMENT

- A. This agreement may be modified only in writing and signed by both parties.
- B. This agreement shall be binding upon the successors and assigns of the parties hereto.
- C. This agreement represents the entire understanding of the parties and any oral discussions or representations not consistent with the terms of this agreement are of no force and effect.

Witness the hand of Brad Callahan, the developer of Providence

Subdivision, on this 14 day of December, 2020.

Witness



Developer

Witness

Witness the hand _____, Hamilton Township on this

_____ day of _____, 20_____.

Witness

Township Representative

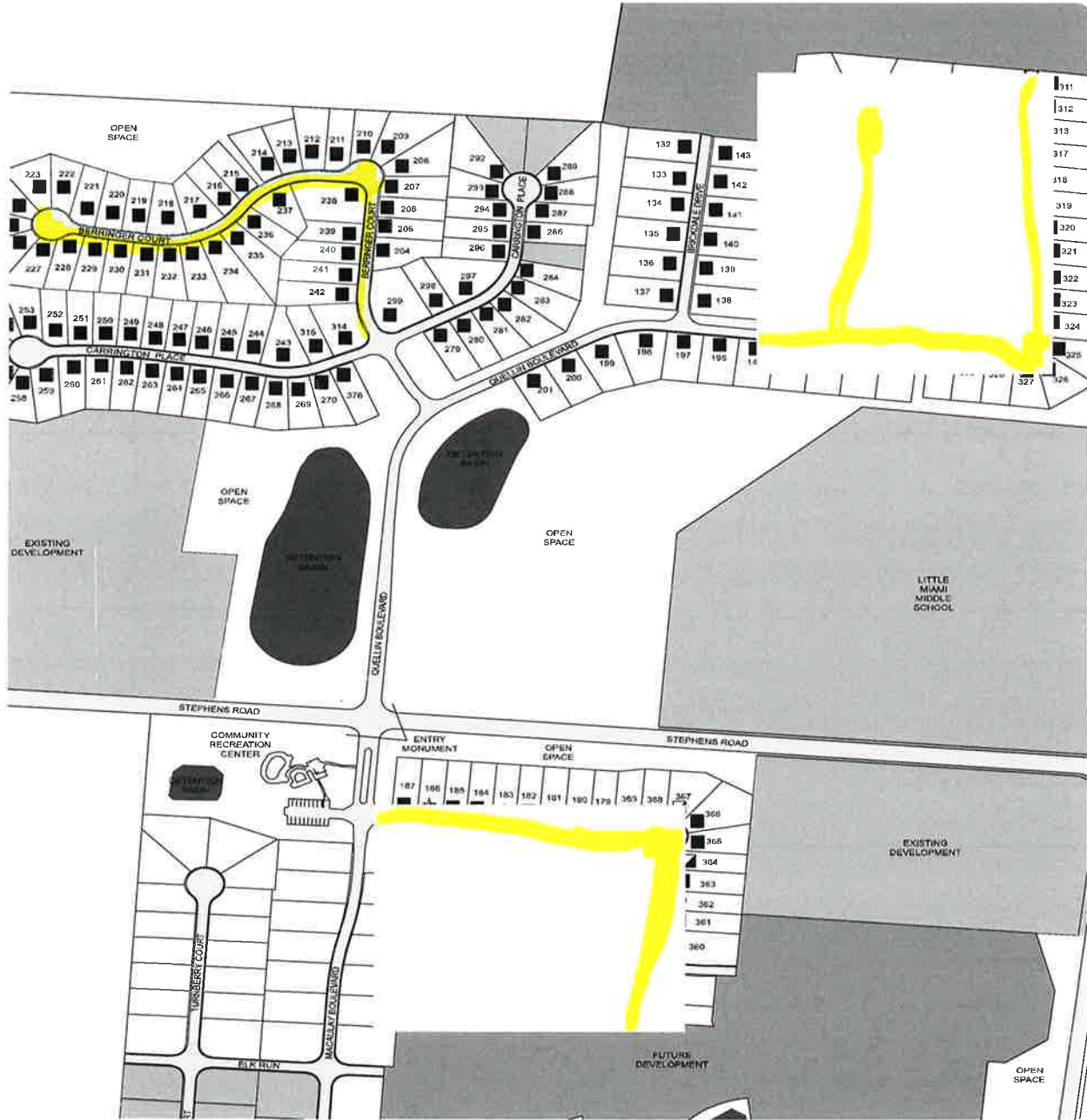
Witness

Billing Address for the Developer:

Street: 3940 Olympic Blvd

City: Erlanger State: KY Zip Code: 41018

PROVIDENCE *Home Sites*



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Information subject to change.
Information as of: Dec 14, 2020 12:43:41



**HAMILTON
TOWNSHIP**

AGREEMENT FOR SNOW AND ICE REMOVAL FOR UNACCEPTED STREETS

I. PARTIES

THE PARTIES TO THIS AGREEMENT ARE THE BOARD OF TOWNSHIP TRUSTEES (Township) and Fischer Homes, (the Developer), the DEVELOPER OF Eagle's Pointe at Providence SUBDIVISION, (the Subdivision). Please include the PHASE and STREET Names: Eagle Blvd, Englewood Ct.

II. PURPOSE

The purpose of this agreement is to make provision for the removal of snow and ice from the streets as are shown upon the record plat of the Subdivision prior to the time of the acceptance of such streets by the County as part of the County or Township road system if the Developer for whatever reason, does not want to remove the snow and ice in a timely manner from said streets.

III. AUTHORIZATION

Developer does hereby grant permission to the Township, as may be appropriate, to enter into the Subdivision as may be necessary to perform such snow and ice removal upon all streets shown upon the plat of such subdivision and dedicated as public streets.

IV. REIMBURSEMENT OF COST OF SNOW AND ICE REMOVAL

The Township performing ice and snow removal from the aforesaid streets shall invoice the developer for the actual cost of such snow and ice removal. The Developer shall pay such invoice within thirty (30) days of the date of the same by check made payable to Hamilton Township.

As used herein, "actual cost" means any costs incurred due to the use of employees, materials and equipment. Costs incurred due to the use of employees shall include wages, fringe benefits and employer PERS contributions. Costs incurred due to the use of materials shall be the costs incurred by Hamilton Township in purchasing such materials and based upon quantity of materials used. Costs incurred due to the use of equipment shall be based upon the standard rental rates within the community for the equipment used.

V. HOLD HARMLESS; INDEMNIFICATION; DEFENSE

The Developer does hereby agree to defend, indemnify and hold the County or Township performing the snow and ice removal harmless from any and all such claims, suits, actions, injuries, damages, liabilities, costs, expenses, and attorneys fees which may be occasioned by the County or Township performing the snow and ice removal within the aforesaid mentioned subdivision.

VI. DETERMINATION OF NECESSITY AND PRIORITY OF SNOW AND ICE REMOVAL

The County, or Township responsible for snow and ice removal within the Subdivision shall determine in its sole discretion the necessity of performing snow and ice removal within the Subdivision and the priority of performing snow and ice removal within the Subdivision.

VII. NO COMMON LAW ACCEPTANCE

The performance of snow and ice removal within the Subdivision by the County or Township, as may be applicable, is not intended nor should the performance of such snow and ice removal be construed as an act indicating the acceptance of the streets within the Subdivision as a part of the County or Township road system and that such acceptance may only occur by formal resolution adopted by the County.


VIII. MODIFICATION; BINDING EFFECT; ENTIRE AGREEMENT

- A. This agreement may be modified only in writing and signed by both parties.
- B. This agreement shall be binding upon the successors and assigns of the parties hereto.
- C. This agreement represents the entire understanding of the parties and any oral discussions or representations not consistent with the terms of this agreement are of no force and effect.

Witness the hand of Brad Callahan, the developer of Eagle's Pointe at Providence

Subdivision, on this 14 day of December, 2020.

Witness



Developer

Witness

Witness the hand _____, Hamilton Township on this

_____ day of _____, 20_____.

Witness

Township Representative

Witness

Billing Address for the Developer:

Street: 3940 Olympic Blvd

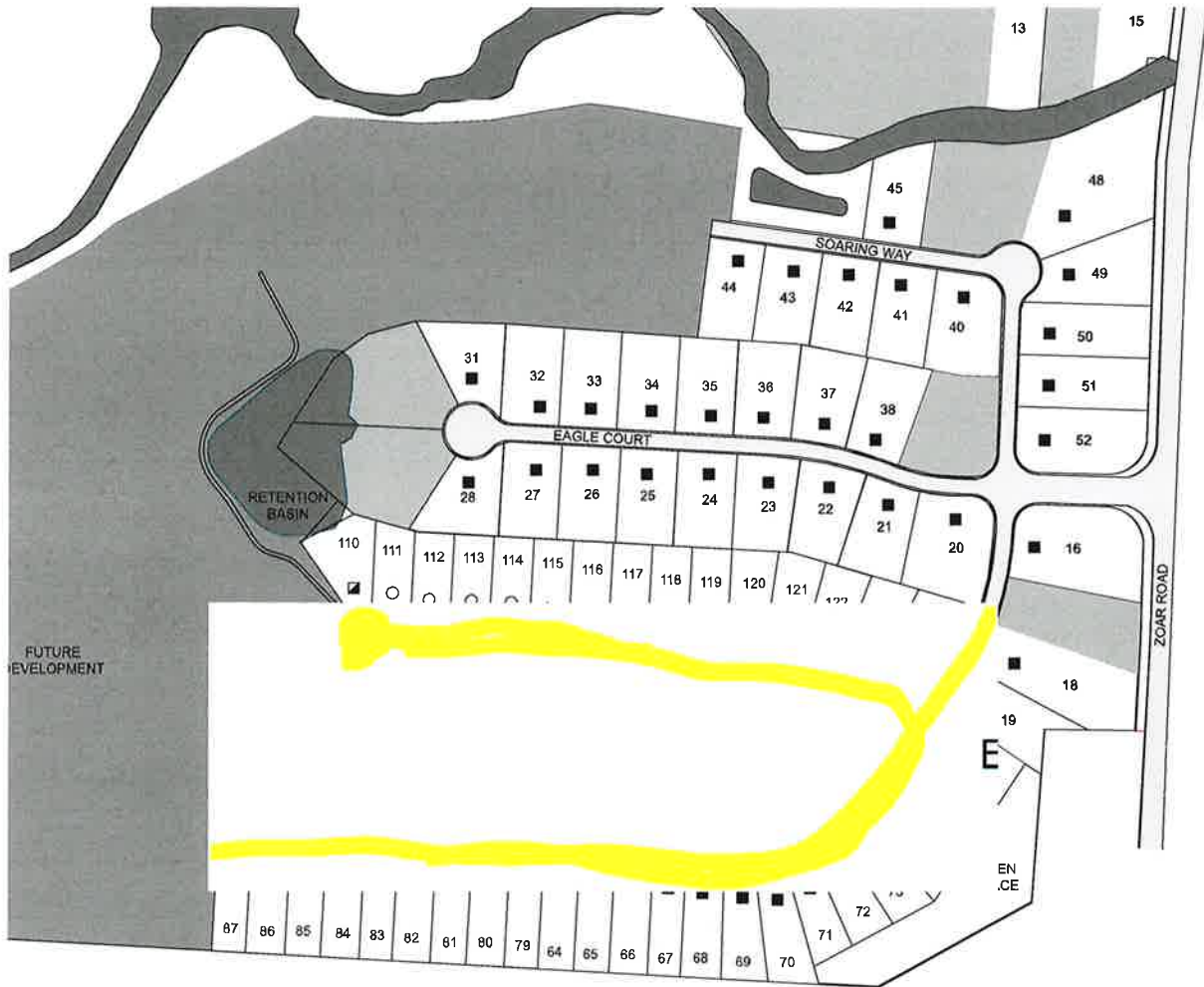
City: Erlanger

State: KY

Zip Code: 41018

EAGLES POINTE AT PROVIDENCE

Home Sites



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Information subject to change.
Information as of: Dec 14, 2020 12:40:19



HAMILTON
TOWNSHIP

AGREEMENT FOR SNOW AND ICE REMOVAL FOR UNACCEPTED STREETS

I. PARTIES

THE PARTIES TO THIS AGREEMENT ARE THE BOARD OF TOWNSHIP TRUSTEES (Township) and Fischer Homes, (the Developer), the DEVELOPER OF Miami Bluffs SUBDIVISION, (the Subdivision).

Please include the PHASE and STREET Names: Bluffton Terrace, Miami Bluffs Cir (see attached map)

II. PURPOSE

The purpose of this agreement is to make provision for the removal of snow and ice from the streets as are shown upon the record plat of the Subdivision prior to the time of the acceptance of such streets by the County as part of the County or Township road system if the Developer for whatever reason, does not want to remove the snow and ice in a timely manner from said streets.

III. AUTHORIZATION

Developer does hereby grant permission to the Township, as may be appropriate, to enter into the Subdivision as may be necessary to perform such snow and ice removal upon all streets shown upon the plat of such subdivision and dedicated as public streets.

IV. REIMBURSEMENT OF COST OF SNOW AND ICE REMOVAL

The Township performing ice and snow removal from the aforesaid streets shall invoice the developer for the actual cost of such snow and ice removal. The Developer shall pay such invoice within thirty (30) days of the date of the same by check made payable to Hamilton Township.

As used herein, "actual cost" means any costs incurred due to the use of employees, materials and equipment. Costs incurred due to the use of employees shall include wages, fringe benefits and employer PERS contributions. Costs incurred due to the use of materials shall be the costs incurred by Hamilton Township in purchasing such materials and based upon quantity of materials used. Costs incurred due to the use of equipment shall be based upon the standard rental rates within the community for the equipment used.

V. HOLD HARMLESS; INDEMNIFICATION; DEFENSE

The Developer does hereby agree to defend, indemnify and hold the County or Township performing the snow and ice removal harmless from any and all such claims, suits, actions, injuries, damages, liabilities, costs, expenses, and attorneys fees which may be occasioned by the County or Township performing the snow and ice removal within the aforesaid mentioned subdivision.

VI. DETERMINATION OF NECESSITY AND PRIORITY OF SNOW AND ICE REMOVAL

The County, or Township responsible for snow and ice removal within the Subdivision shall determine in its sole discretion the necessity of performing snow and ice removal within the Subdivision and the priority of performing snow and ice removal within the Subdivision.

VII. NO COMMON LAW ACCEPTANCE

The performance of snow and ice removal within the Subdivision by the County or Township, as may be applicable, is not intended nor should the performance of such snow and ice removal be construed as an act indicating the acceptance of the streets within the Subdivision as a part of the County or Township road system and that such acceptance may only occur by formal resolution adopted by the County.

VIII. MODIFICATION; BINDING EFFECT; ENTIRE AGREEMENT

- A. This agreement may be modified only in writing and signed by both parties.
- B. This agreement shall be binding upon the successors and assigns of the parties hereto.
- C. This agreement represents the entire understanding of the parties and any oral discussions or representations not consistent with the terms of this agreement are of no force and effect.

Witness the hand of Brad Callahan, the developer of Miami Bluffs

Subdivision, on this 14 day of December, 2020.

Witness



Developer

Witness

Witness the hand _____, Hamilton Township on this _____ day of _____, 20_____.

Witness

Township Representative

Witness

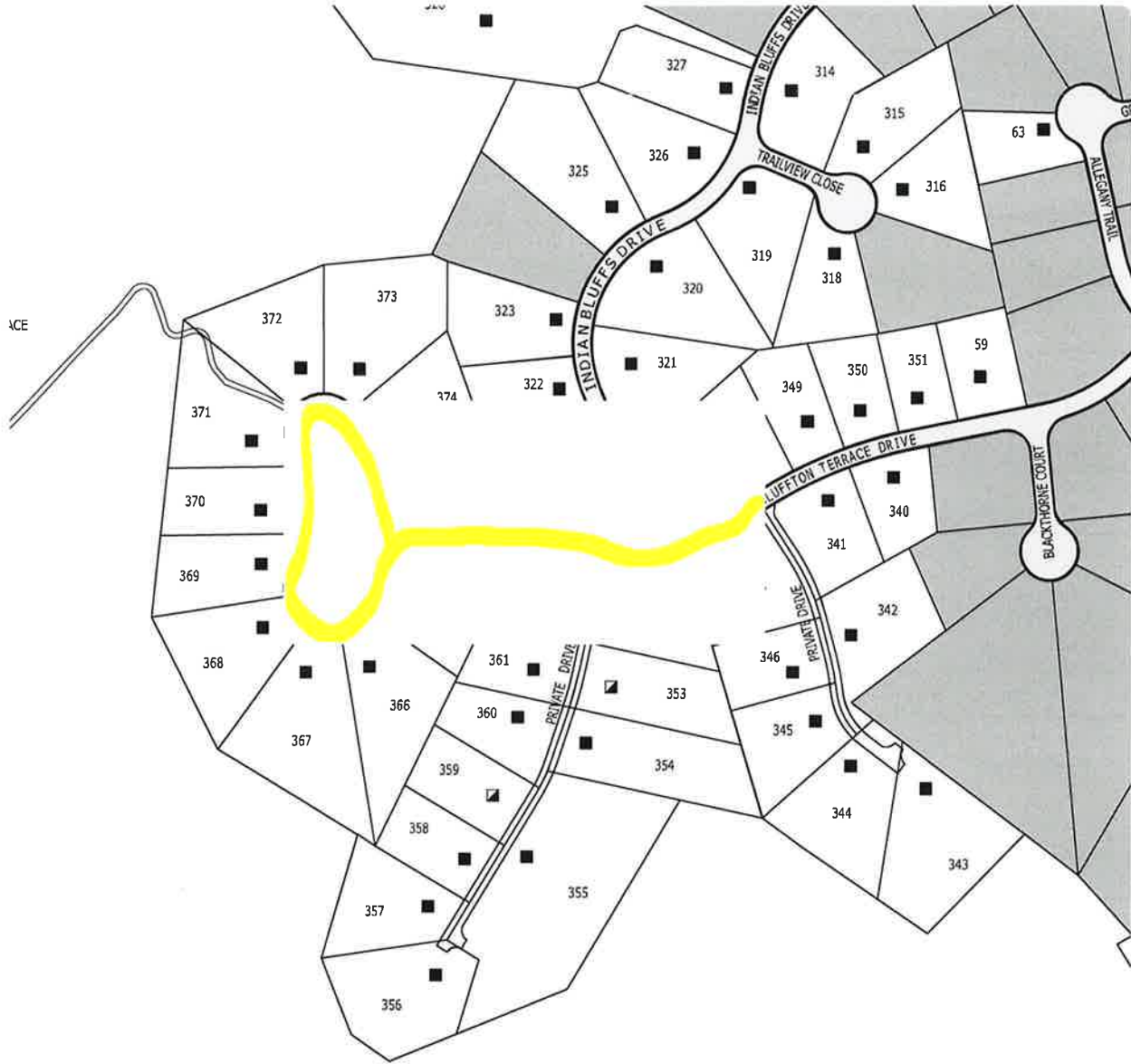
Billing Address for the Developer:

Street: 3940 Olympic Blvd

City: Erlanger State: KY Zip Code: 41018

MIAMI BLUFFS

Home Sites



OPEN SPACE



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Information subject to change.
Information as of: Dec 14, 2020 12:36:58

LEGISLATIVE COVER MEMORANDUM

Introduction: January 6, 2021

Effective Date: Next available date after passage

Agenda Item: **Motion**
To approve a Large Purchase Order of \$13,000 for repair costs to the Road and Bridge 2004 Dump Truck

Submitted By: Kenny Hickey

Scope / Description: This lar P.O. is the result of a crack in the cylinder head on the engine of the 2004 Dump Truck, causing the antifreeze to mix with the oil. This maintenance will require an overhaul of the engine and replace the cylinder heads on this truck.

Budget Impact: \$13,000

Vote Required for Passage: 2 of 3

HAMILTON TOWNSHIP, WARREN COUNTY
Regular Purchase Order

Office Of HAMILTON TOWNSHIP 7780 South State Route 48 MAINEVILLE, OH 45039-0699	Vendor Blust Motor Service, Inc. 9122 Colerain Ave Cincinnati, OH 45251	Purchase Order Number: 10-2020 Total: \$13,000.00 Issue: 12/21/2020 Expires:
Ship To HAMILTON TOWNSHIP 7780 South State Route 48 MAINEVILLE, OH 45039-0699	Bill To HAMILTON TOWNSHIP 7780 South State Route 48 MAINEVILLE, OH 45039-0699	Miscellaneous Approval:
Terms Net 30	Purpose	

Quantity	Unit	Item Description	Unit Price	Subtotal
1.00		R&B 2004 Dump Truck Repair	\$13,000.00	\$13,000.00

Account Code	Account Description	Amount
2231-330-400-0000	Supplies and Materials	\$13,000.00

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

<p style="text-align: center;">FISCAL OFFICER CERTIFICATE</p> <p>It is hereby certified that the amount of \$13,000.00 required to meet the contract agreement, obligation, or expenditure for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the</p> <p style="text-align: center;">----- Permissive Motor Vehicle License Tax -----</p> <p>Fund (and others as above) free from any obligation or certification now outstanding.</p> <p>Certification: _____</p> <p>Date: 12/21/2020 Fiscal Officer: Kurt Weber</p>	<p style="text-align: center;">APPROVED BY</p> <p>_____</p> <p>_____</p> <p style="text-align: center;">This order is not valid unless Fiscal Officer Certificate is signed.</p>
--	--

2231-330-400-0000

Blust Motor Service, Inc.
9122 Colerain Ave.
Cincinnati, OH 45251



***** Customer Review *****
 Date / Time: 12/17/2020 3:39:08PM
 Repair Order: 1157
 Customer: 193
 Branch: Colerain
 Invoice Total: \$11,093.66
 Charge
 Page 1 of 2

Bill To: Hamilton Township
 7780 State Route 48

 Hamilton Township, OH 45039
 Shop: 513-678-2349

Ship To: Hamilton Township
 Maintenance building
 8373 Maineville Road
 Maineville, OH 45039

Customer P/O: Joe M Completion Date:

Unit Number: 5E78 **Model Year: 2004** **Make/Model: International 7400**
Type: Dump Truck **VIN: 4J017559** **Meter: 35288 Miles**
ECM Reading: 2919

Task: 1 120000 **Frame - Engine Mounts - Diagnose** **Department: Service**
Complaint: Customer said coolant found in oil pan and vapor blowing out of tube, water coming out of drain plug

Supp.	Part	Description / Ref Number	U/M	Quantity	List	Price	Extended Price
118	3557857C1	Clamp Heat Exchanger	Part	EA	2.00	64.62	49.71 99.42
118	3557858C1	Clamp Heat Exchanger	Part	EA	1.00	43.57	35.38 35.38
118	3557854C1	Clamp Heat Exchanger	Part	EA	1.00	62.18	47.83 47.83
118	3541415C1	Pipe Turbo	Part	EA	1.00	317.96	265.63 265.63
118	3553803C2	Clamp Exhaust Pipe*Clamp Turbo	Part	EA	1.00	40.74	38.43 38.43
118	1817830C1	Bolt M12 X 1.75 6Q 35Mm	Part	EA	12.00	18.36	14.69 176.28
118	1830256C93	Thermostat Assembly	Part	EA	1.00	104.88	85.04 85.04
118	1817862C1	Seal Oil Pump	Part	EA	2.00	20.21	16.38 32.76
118	1833095C93	Kit Front Oil Seal 466	Part	EA	1.00	70.87	58.05 58.05
118	1842907C93	Kit Turbo Oil Supply Tube	Part	EA	1.00	254.53	195.79 195.79
118	1825669C1	Tube Turbo Oil Drain	Part	EA	1.00	104.68	80.52 80.52
118	1830050C2	Bolt Injector	Part	EA	6.00	6.90	5.31 31.86
118	1889905C91	Harness Assy Injector	Part	EA	1.00	582.03	471.91 471.91
118	FLTWK1889992	KIT,ENGINE OVERHAUL KIT I-308	Part	EA	1.00	1,554.53	1,387.97 1,387.97
118	2599992C92	HEADASY CYL REMAN MY00-03 DT	Part	EA	1.00	4,904.89	4,020.40 4,020.40
118	2599992C92-C	HEADASY CYL REMAN MY00-03 DT-Core	Inherent		1.00	250.00	250.00 250.00
118	OIL	Bulk Oil	Part	EA	34.00	5.70	5.50 187.00
118	FLTRELC5050GKK	Fleetrite Relc 5050 Gal	Part	EA	8.00	18.50	17.45 139.60
118	PTX82606	Fluid Brk & Parts Clnr 20 Oz	Part	EA	36.00	6.86	6.08 218.88
118	WF2071	Water Filter	Part	EA	1.00	19.71	17.78 17.78
118	1817677C91	Filter Assy Strainer	Part	EA	1.00	39.26	33.13 33.13

Blust Motor Service, Inc.
9122 Colerain Ave.
Cincinnati, OH 45251



***** Customer Review *****
Date / Time: 12/17/2020 3:39:08PM
Repair Order: 1157
Customer: 193
Branch: Colerain
Invoice Total: \$11,093.66
*****Charge*****
Page 2 of 2

Bill To: Hamilton Township
7780 State Route 48

Hamilton Township, OH 45039
Shop: 513-678-2349

Ship To: Hamilton Township
Maintenance building
8373 Maineville Road
Maineville, OH 45039

Customer P/O: Joe M Completion Date:

Payment Method

Charge

Signature: _____

Totals	
Total Parts:	\$7,623.66
Total Core Chg:	\$250.00
Total Core Ret:	\$0.00
Total EHC:	\$0.00
24.00 Total Labor:	\$3,120.00
Total Miscellaneous:	\$0.00
Total Shop Supplies:	\$100.00
Invoice Subtotal:	\$11,093.66
Total Tax:	\$0.00
Invoiced Total:	\$11,093.66

THANK YOU FOR YOUR BUSINESS! Blust Motor Service Inc. hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose and Blust Motor Service Inc. neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of these items.

LEGISLATIVE COVER MEMORANDUM

Introduction: January 6, 2021

Effective Date: Next available date after passage

Agenda Item: **Resolution 21-0106**
A Resolution setting meeting dates and times

Submitted By: Brent Centers

Scope / Description: This Resolution sets the Hamilton Township Trustee meetings on the first and third Wednesday of each month at 6:30 PM at 7780 S. State Route 48, Hamilton Township, Ohio 45039.

Budget Impact: \$0

Vote Required for Passage: 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on January 6, 2021, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey - Trustee, *Board Chair*
Joe Rozzi – Trustee, *Vice Chair*
Mark Sousa – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 21-0106**

A RESOLUTION SETTING MEETING DATES AND TIMES

WHEREAS, the Board of Township Trustees of Hamilton Township, Warren County desires to establish meeting dates and times for its regular meetings in 2021, and;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. Regular meetings of the Board of Trustees of Hamilton Township shall be held on the first and third Wednesday of each month at 6:30p.m. at the Township Hall located at 7780 South State Route 48, Hamilton Township, Ohio 45039. The days and time of the represents the same Township Trustee meeting dates and times as ended in the year 2020.

SECTION 2. Regular meetings of the Board of Trustees may be rescheduled or cancelled by the Chairperson of the Board of Township Trustees, or the Township Administrator, or a majority vote of the members of the Board of Trustees. Special meetings may be called by the Chairperson of the Board of Trustees, or the Administrator, or a majority vote of the members of the Board of Trustees provided the notice required under Ohio law is provided.

SECTION 3. This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____	Nay _____
Joe Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 6th day of January 2021.

Attest:

Kurt E. Weber, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Kurt E. Weber, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on January 6, 2021.

Date: _____

Kurt E. Weber, *Fiscal Officer*

LEGISLATIVE COVER MEMORANDUM

Introduction: January 6, 2021

Effective Date: Next available date after passage

Agenda Item: **Resolution 21-0106A**
A Resolution authorizing the semi-annual authorization of blanket certificates and establishing the financial policies for the approval of purchase orders in 2021, dispensing with the second reading and declaring an emergency.

Submitted By: Brent Centers

Scope / Description: This Resolution allows the Fiscal Officer to issue 6 month blanket certificates for all items listed in Section 2 of the Resolution.

This Resolution also sets the financial policy that any Purchase Order greater than an amount of \$5,000 must be pre-approved by the Board of Trustees to its issuance, and any Purchase Order greater than an amount of \$1,000 must be pre-approved by the Township Administrator prior to its issuance.

Budget Impact: \$0

Vote Required for Passage: 3 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on January 6, 2021, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey – Trustee
Joseph Rozzi - Trustee
Mark Sousa – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 21-0106A**

**A RESOLUTION AUTHORIZING THE SEMI-ANNUAL AUTHORIZATION OF
BLANKET CERTIFICATES AND ESTABLISHING FINANCIAL POLICIES FOR THE
APPROVAL OF PURCHASE ORDERS IN 2021, DISPENSING WITH THE SECOND
READING AND DECLARING AN EMERGENCY**

WHEREAS, the Board of Trustees of Hamilton Township, Warren County, Ohio desires to establish financial policies regarding the authorization of Blanket Certificates and Purchase Orders,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

- SECTION 1.** That Blanket Certificates authorizing all expenditures except for those categories listed in Section 2, are hereby approved for issuance at January 1st and July 1st each, expiring 6 months from issuance date, in an amount not to exceed Two Million (\$2,000,000.00) dollars).
- SECTION 2.** That Blanket Certificates authorizing all expenditures for electric, cable, water, sewer, telephone, fuel, heating oil, trash collection, dues & fees, auditing services, UAN charges, accounting & legal fees, IT services, health insurance, vehicles, building and bond insurance, Grants, ads, Barnhill field, boot reimbursement, tax collection fees, bond payment, HT Events, training expense, travel expense, capital outlay, Workers Compensation, payment to another political subdivision, and election expenses to be approved on an annual basis.
- SECTION 3.** This Board hereby determines that any Purchase Order greater than an amount of Five Thousand (\$5000.00) dollars must be pre-approved by the Board of Trustees prior to its issuance, and any Purchase order greater than an amount of One Thousand (\$1000.00)

dollars must be pre-approved by the Township Administrator prior to its issuance.

SECTION 4. This Board hereby determines that all formal actions of the Board concerning and relation to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations related to the action talked herein were conducted in meeting open to the public pursuant to law.

SECTION 5. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the Township, and therefore this Resolution shall be in full force and effect immediately upon its adoption without further public reading.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____	Nay _____
Joseph Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 6th day of January, 2021.

Attest:

Kurt E. Weber, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Kurt E. Weber, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on January 6, 2021.

Date: _____

Kurt E. Weber, *Fiscal Officer*

LEGISLATIVE COVER MEMORANDUM

Introduction: January 6, 2021

Effective Date: Next available date after passage

Agenda Item: **Resolution 21-0106B**
A Resolution authorizing the Township Fiscal Officer to process re-appropriations and distribute payments as needed through December 31, 2021, dispensing with the second reading and declaring an emergency

Submitted By: Brent Centers

Scope / Description: This Resolution allows the Fiscal Officer to process necessary re-appropriations within a fund and distribute payments as needed from January 1, 2021 through December 31, 2021.

Budget Impact: \$0

Vote Required for Passage: 3 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on January 6, 2021, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey - Trustee, *Chair*
Joseph Rozzi – Trustee, *Vice Chair*
Mark Sousa – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 21-0106B**

**A RESOLUTION AUTHORIZING THE TOWNSHIP FISCAL OFFICER TO PROCESS
RE-APPROPRIATIONS AND DISTRIBUTE PAYMENTS AS NEEDED THROUGH
DECEMBER 31, 2021, DISPENSING WITH A SECOND READING AND DECLARING
AN EMERGENCY**

WHEREAS, Hamilton Township may have the need to re-appropriate within a fund for expenses through December 31, 2021; and

WHEREAS, the Fiscal Officer has requested authorization to process re-appropriations with a fund and distribute payments as needed;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

- SECTION 1.** The Hamilton Township Fiscal Officer is hereby authorized to process necessary re-appropriations within a fund and distribute payments as needed through December 31, 2021.
- SECTION 2.** By at least two-thirds vote of the Board, any requirement that this resolution be read on two separate days is hereby waived and the Board authorizes its passage upon one reading
- SECTION 3.** By unanimous vote of the Board, this Resolution is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, and welfare of the Township, and shall take effect immediately. The reason for the emergency is to provide timely approval of re-appropriations made by the Township Fiscal Officer.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____	Nay _____
Joseph Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 6th day of January 2021.

Attest:

Kurt E. Weber, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Kurt E. Weber, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on January 6, 2021.

Date: _____

Kurt E. Weber, *Fiscal Officer*

LEGISLATIVE COVER MEMORANDUM

Introduction: January 6, 2021

Effective Date: Next available date after passage

Agenda Item: **Resolution 21-0106C**
A Resolution authorizing the disbursement of checks for payroll, payroll related withholdings and expenses, and other expenses in 2021

Submitted By: Brent Centers

Scope / Description: This Resolution allows the Fiscal Officer to approve the disbursement of payroll, payroll withholdings and expenses, and expenses for all items listed in Section 1 of this Resolution.

Budget Impact: \$0

Vote Required for Passage: 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on January 6, 2021, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey – Trustee, *Chair*
Joseph Rozzi - Trustee, *Vice Chair*
Mark Sousa – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 21-0106C**

**A RESOLUTION AUTHORIZING THE DISBURSEMENT OF CHECKS FOR
PAYROLL, PAYROLL RELATED WITHHOLDINGS AND EXPENSES AND OTHER
EXPENSES IN 2021**

WHEREAS, it is the policy of this Board to provide procedures for the prompt payment of appropriate Township expenses; and

WHEREAS, certain expenses are required to be paid prior to the next regularly scheduled trustees' meeting where preapproval would normally be considered,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. That disbursement of payroll, payroll related withholdings and expenses and expenses for electric, cable, water, sewer, telephone, fuel, heating oil, trash collection, IT services, UAN charges, health insurance, refunds, employee reimbursements, Debit Service & Lease Payments, Return of forfeited property, and credit cards (LCNB, Staples, Walmart and Lowes, Sears, Tractor Supply) are hereby approved for payment when payments are due, such payments being preauthorized by this Board subject to ratification at the next regularly schedule Trustees' meeting.

SECTION 2. This Board hereby determines that all formal actions of the Board concerning and relation to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations related to the action talked herein were conducted in meeting open to the public pursuant to law.

SECTION 3.

This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the Township, and therefore this Resolution shall be in full force and effect immediately upon its adoption without further public reading.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____	Nay _____
Joseph Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 6th day of January, 2021.

Attest:

Kurt E. Weber, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Kurt E. Weber, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on January 6, 2021.

Date: _____

Kurt E. Weber, *Fiscal Officer*

LEGISLATIVE COVER MEMORANDUM

Introduction: January 6, 2021

Effective Date: Next available date after passage

Agenda Item: **Resolution 21-0106D**
A Resolution authorizing the transfer of General Fund (Fund 1000) and Police Fund (Fund 2081) to the Building Bond Fund (Fund 3101) in 2021

Submitted By: Brent Centers

Scope / Description: This Resolution allows the Assistant Fiscal Officer to transfer funds from the General Fund and Police Fund to the Building Bond Fund for the payment of the Administration/Police Department building.

Budget Impact: Transfer
\$66,437.50 – General
\$66,437.50 – Police
\$132,875.00 – Total into building Bond fund

Vote Required for Passage: 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on January 6, 2021, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey – Trustee, *Chair*
Joseph Rozzi - Trustee, *Vice Chair*
Mark Sousa – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 21-0106D**

A RESOLUTION AUTHORIZING THE TRANSFER OF GENERAL FUNDS (FUND 1000) AND POLICE FUND (FUND 2081) TO THE BUILDING BOND FUND (FUND 3101) IN 2021

WHEREAS, The Board of Trustees of Hamilton Township, Warren County, Ohio has desires to transfer funds from the General Fund and Police Fund to the Building Bond Fund; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

- SECTION 1.** The Finance Coordinator is authorized to transfer funds from the General Fund in the amount of: \$66,437.50 and from the Police Fund in the amount of: \$66,437.50 to the Building Bond Fund for the total of: \$132,875.00 in such amounts.
- SECTION 2.** This Board hereby determines that all formal actions of the Board concerning and relating to the adoption of the Resolution were taken in an open meeting of the Board and that all deliberations related to the action talked herein were conducted in meeting open to the public pursuant to law.
- SECTION 3.** This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the Township, and therefore this Resolution shall be in full force and effect immediately upon its adoption without further public reading

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____	Nay _____
Joseph Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 6th day of January, 2021.

Attest:

Kurt E. Weber, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Kurt E. Weber, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on January 6, 2021.

Date: _____

Kurt E. Weber, *Fiscal Officer*

LEGISLATIVE COVER MEMORANDUM

Introduction: January 6, 2021

Effective Date: Next available date after passage

Agenda Item: **Resolution 21-0106E**
A Resolution authorizing the transfer of Fire and EMS Levy Fund (2283) to the Fire Station 76 Capital Project Fund (4902) in 2021

Submitted By: Brent Centers

Scope / Description: This allows the Assistant Fiscal Officer to transfer funds from the Fire and EMS Special Levy Fund to the Fire Station Capital Project Fund for the payment on the new Fire Station 76.

Budget Impact: Transfer \$88,350.00

Vote Required for Passage: 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:30 p.m. on January 6, 2021, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey – Trustee, *Chair*
Joseph Rozzi - Trustee, *Vice Chair*
Mark Sousa – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 21-0106E**

**A RESOLUTION AUTHORIZING THE TRANSFER OF FIRE AND EMS LEVY FUND
(2283) TO THE FIRE STATION 76 CAPITAL PROJECT FUND (4902) IN 2021**

WHEREAS, the Board of Trustees of Hamilton Township, Warren County, Ohio has desires to transfer funds from the Fire and EMS Special Levy to the Fire Station 76 Capital Project Fund; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

- SECTION 1.** That the Finance Coordinator is authorized to transfer funds from the Fire and EMS Special Levy in the amount of: \$88,350.00 to the Fire Station 76 Capital Project Fund for the total of: \$178,350.00 in such amounts.
- SECTION 2.** This Board hereby determines that all formal actions of the Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations related to the action talked herein were conducted in meeting open to the public pursuant to law.
- SECTION 3.** This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the Township, and therefore this Resolution shall be in full force and effect immediately upon its adoption without further public reading.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey –	Aye _____	Nay _____
Joseph Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 6th day of January, 2021.

Attest:

Kurt E. Weber, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Kurt E. Weber, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on January 6, 2021.

Date: _____

Kurt E. Weber, *Fiscal Officer*

LEGISLATIVE COVER MEMORANDUM

Introduction: January 6, 2021

Effective Date: Next available date after passage

Agenda Item: **Resolution 21-0106F**
A Resolution authorizing entering into contract with the Ohio Township Association Coalition of Large Urban Townships

Submitted By: Brent Centers

Scope / Description: This is a renewal of our membership with the Ohio Township Association's CLOUT, which provides additional backing to legislation that supports and benefits Townships of our size and budget.

Budget Impact: \$0

Vote Required for Passage: 2 of 3

The Board of Trustees of Hamilton Township, Warren County, Ohio, met at a special meeting session at 6:30 PM on January 6, 2021, in Cincinnati, Ohio, with the following Trustees present:

Darryl Cordrey – Trustee, *Chair*
Joseph Rozzi - Trustee, *Vice Chair*
Mark Sousa – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 20-0106F**

**A RESOLUTION AUTHORIZING ENTERING INTO CONTRACT WITH THE OHIO
TOWNSHIP ASSOCIATION COALITION OF LARGE URBAN TOWNSHIPS**

WHEREAS, Section 505.241 of the Ohio Revised Code grants the authority to a board of the Township Trustees to authorize its elected officers to join an association or nonprofit organization formed for the improvement of township government;

WHEREAS, Section 505.241 of the Ohio Revised Code further grants the authority to a board of township trustees to appropriate from its general fund an amount sufficient to pay the dues, subscription costs, or membership charges of such association or nonprofit organization; and

WHEREAS, the Coalition of Large Ohio Urban Townships (hereinafter referred to as CLOUT), which is part of the Ohio Township Association, qualifies as an association or nonprofit organization formed for the improvement of township government within the meaning of Section 505.241 of the Ohio Revised Code; and

WHEREAS, Hamilton Township, Warren County is eligible to be a member of CLOUT based on its population in the unincorporated area of 24,909 and/or a budget of \$14,755,050.71; and

WHEREAS, the Board desires to participate as members of CLOUT;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio hereby authorizes Hamilton Township, Warren County, Ohio to become a member of CLOUT, as part of the Ohio Township Association, and pay the annual CLOUT membership dues.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey – Aye _____ Nay _____
Joseph Rozzi – Aye _____ Nay _____
Mark Sousa – Aye _____ Nay _____

Resolution adopted this 6th day of January, 2021.

Attest:

Kurt E. Weber, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Kurt E. Weber, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its special meeting session on January 6, 2021.

Date: _____

Kurt E. Weber, *Fiscal Officer*



**2020-2021
Executive Committee**

Chair

Christine Maticic
Southwest Region

Vice Chair

Barry Tiffany
Southwest Region

Gary Boyle

Northwest Region

Thomas Costello

East Region

Edward Drobina

Central Region

Jeff Ferrell

Northwest Region

Jamie Fisher

Central Region

Andy Glenn

Northwest Region

Jeff Markley

East Region

Rob Peters

Central Region

Andy Rose

East Region

Karl Schultz

Southwest Region

Cheryl Sieve

Southwest Region

Oliver Turner

Northwest Region

Mike Vaccaro

East Region

Paul Wise

Central Region

TO: Hamilton Township, Warren County

FR: Christine Maticic, Chair

DT: November 6, 2020

RE: 2021 Membership in Coalition of Large Ohio Urban Townships

The Coalition of Large Ohio Urban Townships ("Coalition") is currently comprised of **over 50 large townships representing more than 1.3 million Ohioans**. Since its formation in 1995, the Coalition has gained the trust and attention of Ohio's legislators and, together, our voice continues to grow stronger.

We encourage you to continue your membership in the Coalition. As a member of CLOUT, your township will have a voice in establishing the Coalition's legislative priorities for the 134th General Assembly, have access to training and engagement opportunities, and be eligible for financial support if faced with litigation that has a potential to impact Ohio townships, as the Coalition's Litigation Fund is financed with your membership fees.

With the announcement of the cancellation of the 2021 OTA Winter Conference, CLOUT will seek alternatives for the Coalition's annual meeting and the bi-annual Legislative Breakfast Reception, both typically held during the OTA Winter Conference. The CLOUT Executive Committee has determined to host a virtual annual meeting and webinars in lieu of the traditional in-person events at the conference. The Legislative Breakfast Reception has been a wonderful way for CLOUT members to engage the General Assembly, and although the Coalition is unable to host this event, we look forward to exploring other options in this new environment. Coalition leadership is committed to ensuring that CLOUT members continue to have educational opportunities, spaces to network, and the ability to engage with their elected officials.

As a past member, we thank you for your support and encourage you to consider renewing your membership. If you wish to renew, simply pass a resolution, send a copy to the OTA, and submit the \$200 fee. Please make all checks payable to the Ohio Township Association - CLOUT and submit to the OTA office by **Wednesday, January 20, 2021**.

If you have any questions or concerns regarding the Coalition, the resolution, or the membership fee, please do not hesitate to contact the OTA office at 614-863-0045 or visit <https://ohiotownships.org/clout>. For other CLOUT questions, I can be reached at 513-652-2659 or cmaticic@fuse.net.

Enc: Dues Statement
Sample Resolution
Litigation Fund Request Form



Coalition of Large Ohio Urban Townships		DUES STATEMENT
Ohio Township Association		
6500 Taylor Road	DUES STATEMENT #	DATE
Blacklick, OH 43004	2021	November 1, 2020
Phone: (614) 863-0045	DUE	
Fax: (614) 863-9751	January 20, 2021	

BILL TO

Brent Centers
 Hamilton Township, Warren County
 7780 S. State Route 48
 Mainville, OH 45039
 bcenters@hamilton-township.org

DESCRIPTION		AMOUNT
Annual CLOUT Dues*		\$200.00
Calendar Year 2021		
<i>Thank you for your continued support of CLOUT!</i>	TOTAL	\$200.00

**In order to be a voting member of CLOUT at the 2021 annual meeting, please remit dues by January 20, 2021.*

Dues may be paid by check or credit card. To pay by check, please make check payable to the Ohio Township Association and place "CLOUT Dues" in the Memo line. To pay by credit card, please fill out and submit the following information:

Township/County: _____

Billing Address: _____ Billing Zip Code: _____

Credit Card #: _____ Expiration Date: _____

3 Digit Security Code: _____ Cardholder Signature: _____

If you have any questions about CLOUT dues, please contact Marisa Myers at (614) 863-0045 or by email at myers@ohiotownships.org.